

BOARD OF COUNTY COMMISSIONER'S

MINUTES

JANUARY 21, 2014

Commissioner Rod Cleveland led in prayer and pledge of allegiance.

The regularly scheduled meeting of the Board of Cleveland County Commissioners was called to order this 21st day of January 2014 in the meeting Room 200 of the Cleveland County Office Building by Chairman Rusty Sullivan. Roll was called by Tammy Belinson, County Clerk/Secretary, and those present were:

Rusty Sullivan, Chairman
Darry Stacy, Vice-Chairman
Rod Cleveland, Member
Tammy Belinson, Secretary

Others present were: Assistant District Attorney Jim Robertson, Assistant District Attorney Heather Darby, David Tinsley, Melinda Duke, Keri Lyles, Jacob McHughes, Christine Cartmell, Stephen Koranda, Andy Rieger, Sam Woodfork, Steve Mann, Annette Pretty, Valerie Mattheus, Gayla Sukenis, George Mauldin, Rhett Burnett, Mick Hinton and Linda Atkins.

After the reading of the minutes of the Regular Meeting of January 13, 2014, and there being no additions or corrections, Darry Stacy moved that the minutes be approved. Rod Cleveland seconded the motion.

The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.

Motion carried.

A. Bid Opening:

1. Upon the recommendation of Assistant Purchasing Agent Keri Lyles, Rusty Sullivan moved, seconded by Rod Cleveland, due to so many line items, to **accept** the bids and to **table** the awarding and/or rejecting of the bids until a later date for **BID# - HWY-1651** – Six (6) Months Non-Encumbered Contract to provide Asphalt Material. The bid term will be from February 11, 2014 through August 10, 2014.

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes.

Motion carried.

The bids, each accompanied by properly executed non-collusion forms, are as follows:

CLEVELAND COUNTY BID SUMMARY							
Bid #HWY-1651 Asfalt Materials							
Bid Term February 11, 2014 through August 10, 2014							
List of Individual Bidders							
	T & C Asphalt Materials	Paving Materials Inc.	T.J. Campbell Construction Co.	Haskell Lemon Construction Co.	Logan County Asphalt Co.	Asphalt Producers	Page 1
BID: #HWY-1651							
DEPT: Co. Commissioners							
DATE OPENED: 1-21-14							
	1	2	3	4	5	6	
List of Individual Items:							
Six-Months (6) Non-Encumbered							
Contract for Asphalt Materials for the County Commissioners							AWARDED: Tabled 1-21-14
The Bid Term will be from February 11, 2014 through August 10, 2014.							
Contact Person:							
Title:							
Address:							
Telephone Number:							
Fax Number:							
NON-COLLUSION AFFIDAVIT: PA-102(1982)							

- Upon the recommendation of Purchasing Agent Melinda Duke, Rusty Sullivan moved, seconded by Darry Stacy, to **accept** the bids and to **table** the awarding and/or rejecting of the bids until a later date **BID# - COM-1652** – To purchase white multipurpose paper in bulk for use in laser and inkjet printers, multifunction fax machines, copiers, and offset printing press for Cleveland County.
 The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Darry Stacy, yes.
 Motion carried.
 The bids, each accompanied by properly executed non-collusion forms, are as follows:

CLEVELAND COUNTY BID SUMMARY									
List of Individual Bidders									
	Bill Warren Office Products	Copelin's	Office Depot	Contract Paper Group	Transcript Press	Unisource	Magtec Corp	The Aaron Group	
BID: #COM-1652	1	2	3	4	5	6	7	8	
DEPT: Commissioners									Awarded To:
DATE OPENED: 1-21-14									Tabled on 1-21-14
List of Individual Items									
To purchase White Multipurpose Paper in Bulk for use in laser and inkjet printers multifunction, fax machines, copiers and offset printing press, 20 lb. paper weight, target brightness 95-97, for Cleveland County									
PROPOSAL:									
Multipurpose Paper, White 8 1/2" x 11": 840 ctn (5000/ctn)									
Brand:	Business Choice	Office Paper	Office Depot 98 Brt	Fascopy	20 lb. Hammermill Multipurpose 96 bright	No Bid	Magtec Copy Paper	No Bid	
						There wasn't a bid included in the envelope.		There wasn't a bid included in fedex box.	
TOTAL BID PRICE:	\$26,460.00	\$22,680.00	\$24,316.00	\$20,890.80	\$30,307.00		\$19,950.00		
Approximate delivery time:	4 weeks	2 weeks	7-10 Business Days	5-7 Days	10 Days		Feb 2014		
Exceptions:	_____	We will unload pallets off truck and place near outside door.	Pricing valid for 30 days from bid opening	_____	_____		_____		
Name:	Jeff Warren	Ed Copelin	Randal Green	Jennifer Oshel	Lance Knight		Andrew Madell		
Title:	VP of Sales	Manager	VMM-Sales	_____	General Manager		Account Mgr		
Address:	1233 Sovereign Row OKC, OK 73108	425 W Main Norman, OK 73069	11 E Clegern Ave. Edmond, OK 73034	1531 Boettler Rd Ste E Uniontown, OH 44685	222 E Eufulala St. Norman, OK 73069		429 Lenox Ave., St. Sw14 Miami Beach, FL 33134		
Telephone:	405-947-5676	405-364-7011	817-739-8561	800-563-5739	405-360-7999		305-537-3716		
Fax:	405-943-3660	405-321-6476	_____	330-896-6886	405-360-8129		786-513-3127		
NON-COLLISION AFFIDAVIT:	YES	YES	YES	YES	YES		YES		

3. Upon the recommendation of Purchasing Agent Melinda Duke, Rusty Sullivan moved, seconded by Rod Cleveland, to **accept** the bids and to **table** the awarding and/or rejecting of the bids until a later date for **BID# - CA-1653** – Contract for a qualified Geographic Information System Consultant to provide a professional software suite and service to clean, analyze and share their data; using spatial analytics that will fully integrate with the County’s current CAMA, for the County Assessor’s office.

The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.
Motion carried.

The bids, each accompanied by properly executed non-collision forms, are as follows:

CLEVELAND COUNTY BID SUMMARY			
List of Individual Bidders			
	Causeway Data Communications (Trading as Spatialest) - Bid #1	Causeway Data Communications (Trading as Spatialest) - Bid #2	
BID:	#CA-1653		
DEPT:	ASSESSOR'S		
DATE OPENED:	1-21-14		
	1	2	
List of Individual Items			Awarded To:
Contract for a qualified Geographic Information System Consultant to provide a professional software suite and services to clean, analyze and share their data; using spatial analytics that fully integrate with the County's current CAMA, for the Cleveland County Assessor's office.			Tabled on 1-21-14
TOTAL BID PRICE:	\$67,000.00	\$67,000.00	
Vendor's Exceptions/Statement:	_____	_____	
Contact Information:			
Contact Person:	Helen McNulty	Helen McNulty	
Title:	_____	_____	
Address:	10 the Diamond, Coleraine, Co. Derry Northern Ireland BT52 1DE	10 the Diamond, Coleraine, Co. Derry Northern Ireland BT52 1DE	
Telephone Number:	617-418-4531	617-418-4531	
Fax Number:	NA	NA	
Email:	helen.mcnulty@spatialest.com	helen.mcnulty@spatialest.com	
NON-COLLUSION AFFIDAVIT:	YES	YES	
PA-102(1982)			

4. Upon the recommendation of Purchasing Agent Melinda Duke, Rusty Sullivan moved, seconded by Rod Cleveland, to **accept** the bids and to **table** the awarding and/or rejecting of the bids until a later date for **BID# - COM3-1654** – The purchase and delivery of one (1) or more, 2012 or newer model Tractor for the District #3 County Commissioner.
 The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
 Motion carried.
 The bids, each accompanied by properly executed non-collusion forms, are as follows:

CLEVELAND COUNTY BID SUMMARY							
List of Individual Bidders							
	Wanette Tractor & Supply	Country Equipment	The Farm Store	Enlow Tractors	Hisle Brothers Inc.	Standridge of Duncan	
BID: #COM3-1654							
DEPT: Commissioner's							
DATE OPENED: 1-21-14							
	1	2	3	4	5	6	
List of Individual Items							Awarded To:
The purchase & delivery of							Tabled on 1-21-14
one (1) or more, 2012 model,							
Tractor for the District #3 County Commissioner.							
PROPOSED TRACTOR:							
MAKE:	McCormick	Kubota	McCormick	New Holland	Case ih	John Deere	
MODEL:	T-Max 110	M100GXDTG	Tmax 110	TS6.110	Farmall 105U	5100E	
YEAR:	2013	2014	2012	2013	2014	2014	
WARRANTY:	2yrs. Or 2400 hrs.	3 yr pwrtrain/2 yr total	2 yr	2 year	2 yr or 2000 hrs	2 yrs or 2000	
TRACTOR BID PRICE:	\$39,633.00	\$53,980.00	\$42,000.00	\$51,401.95	\$56,352.00	\$44,389.90	
DELIVERY DATE:	Jan. 26, 2014	3/15/2014	Jan. 24, 2014	15 days from request	May-June 2014	60 days or less from bid acceptance	
OPTIONAL EQUIPMENT: (Flex-Wing Rotary Cutter)							
MAKE:	Bush Hog	Woods	Rhino	Rhino	Bushhog	John Deere	
MODEL:	2815	BW1800XW	FN 180 Nitro	FR 180	2815	CX15	
OPTIONAL EQUIPMENT BID PRICE:	\$13,700.00	\$16,350.00	\$16,900.00	\$15,657.54	\$14,864.00	\$15,900.00	
Vendors Statement:	Extras; Tractor is equipped w/power shuttle. Brush Hog comes w/dual front safety chains & rear safety chains, to keep stuff from flying out. Tractor radio is equipped		N/A		No parts or Service Manuals except for special order 3rd remotes will be added for added costs.	except as listed inside	
Contact Person:	Wanette Tractor & Supply	Ron Bliss	Larry Wells	Enlow Tractor Inc. Jim Hoskins	Jack White	David Hale	
Address:	32985 HWY 39 Wanette, OK 74878	3N Morgan Rd Tuttle, OK 73089	804 E Broadway Lexington, OK 73051	7700 New Sanulpa Rd Tulsa, OK 74131	1914 N Broadway Ada, OK 74820	1920 West Beis D'Arc Duncan, OK 73533	
Telephone:	405-383-7270	405-392-3664	405-527-5270	918-224-1565	580-332-8453	800-256-7855	
Fax:	405-383-2389	405-392-2506	405-527-5275	918-227-2846	580-332-6768	580-255-4407	
NON-COLLUSION AFFIDAVIT:	YES	YES	YES	YES	YES	YES	

B. Old Business:

1. Upon the recommendation of Assistant Purchasing Agent Keri Lyles, Rusty Sullivan moved, seconded by Darry Stacy, to **award** as per bid summary to **T. J. Campbell Construction Co.** for **BID# - HWY-1650** – Four-Month (4) Non-Encumbered Contract to provide Materials and Installation of Asphaltic Concrete Base and Surface Coarse (Hot Mix/Hot Laid Asphalt). The bid term will be from February 10, 2014 through June 9, 2014.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Darry Stacy, yes.
Motion carried.

C. Items of Business:

1. Rod Cleveland moved, seconded by Darry Stacy, to **approve the Resolution** as to Cleveland County’s commitment to participate in the **ACCO Gridiron** competition to encourage employees to learn more about and participate in health and wellness activities.
The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.
Motion carried.
2. Darry Stacy moved, seconded by Rod Cleveland, to **approve** the letter to ODOT in regards to the Indian Hills Bridge.
The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion carried.
3. Rod Cleveland moved, seconded by Darry Stacy, to **approve the Contract** between Cleveland County and Steve Mann Enterprises, LLC. DBA: Mann Auctions for Auctioneer Service. The Auction will be held on Thursday, February 13, 2014 and Friday, February 14, 2014. The Auctioneer will be paid a fee of 10% of the gross sales for titled vehicles and 20% of the gross sales of all other merchandise.
The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Darry Stacy, yes.
Motion carried.
4. Darry Stacy moved, seconded by Rod Cleveland, to **approve the Service Agreement** between Cleveland County Health Department and Amaysing Lawns, LLC to provide lawn maintenance and treatments at 250 12th Ave. NE, Norman, OK. The health department will pay \$20.00 per man hour for lawn maintenance and treatment. Contract will begin January 1, 2014 through December 31, 2014 unless either party gives verbal notice within 48 hours of the next scheduled treatment.
The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.
Motion carried.
5. Rod Cleveland moved, seconded by Darry Stacy, to **approve the Contract** between the Cleveland County Health Department and Worth Hydrochem of Oklahoma to provide a chemical treatment program for the closed loop chilled and heating water systems at the Cleveland County Health Department facility in Norman. The Health Department will pay \$90.00 per service and current price per gallon of S-539 Closed Loop Corrosion Inhibitor. Services are to be provided at least quarterly depending on results of water testing. This contract will run from January 1, 2014 to June 30, 2014.
The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion carried.
6. Darry Stacy moved, seconded by Rod Cleveland, to **approve the Contract** between Cleveland County Health Department and Lisa Dawn Holland to provide coordination of services between the North Haven Day School and the Early Foundations Replication Project. The Health Department will pay \$10.00 per hour for coordination services and \$0.56 per mile as per the State Travel Reimbursement

Act not to exceed \$4,113.00. The Contract is to be effective January 27, 2014 through June 30, 2014.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Darry Stacy, yes.
Motion carried.

7. Rod Cleveland moved, seconded by Rusty Sullivan, to **approve the Resolutions** Disposing of the following equipment from Cleveland County District #3 to be declared surplus for the County Auction February 13-14, 2014:

- a. D322-3 Sullair Chipping Hammer SN/89492Q
- b. D330-31 Stihl 021 Chainsaw SN/236589956
- c. D330-44 Stihl 025 Chainsaw SN/248042611
- d. D421-53 Hein-Warner 10 Ton Port-A-Power SN/R9502002082

The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.
Motion carried.

8. Darry Stacy moved, seconded by Rod Cleveland, to **approve the Resolution** Disposing of the following equipment from the Court Clerk’s Office to be declared surplus and traded:

- a. L218-118 Printer HP 2200 D Laser Jet SN/JPBGB21713
- b. L102-320 RF Chair OBUS Exec. Chair

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion carried.

9. Darry Stacy moved, seconded by Rod Cleveland, to **approve the Resolution** Disposing of the following equipment from Cleveland County District #2 to be declared surplus for the County Auction February 13-14, 2014:

- a. D302-126 1986 Freightliner Dump Truck SN/1FUYYCYB2GT282204

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Darry Stacy, yes.
Motion carried.

10. Rod Cleveland moved, seconded by Darry Stacy, to **approve the Resolutions** Disposing of the following equipment from Cleveland County Sheriff’s Department to be declared surplus for the County Auction February 13-14, 2014:

- a. B219-0380 IBM Computer
- b. B219-0381 IBM Computer
- c. B219-0387 IBM Computer
- d. B219-0355 IBM Monitor
- e. B219-0359 IBM Computer
- f. B219-0394 Lenovo Computer
- g. B219-0378 IBM Computer
- h. B219-0269 IBM Computer
- i. B219-0388 IBM Computer
- j. B219-0313 IBM Computer
- k. B219-0397 IBM Lenovo Computer
- l. B219-0336 IBM Computer
- m. B219-0281 IBM Computer
- n. B219-0408 Lenovo Computer
- o. B219-0365 IBM Computer

p.	B219-0364	IBM Computer
q.	B219-0309	IBM Computer
r.	B219-0396	Lenovo Computer
s.	B219-0392	Lenovo Computer
t.	B219-0341	IBM Computer
u.	B219-0282	IBM Computer
v.	B219-0314	IBM Computer
w.	B219-0339	IBM Computer
x.	B219-0340	IBM Computer
y.	B219-0379	IBM Computer
z.	B219-0292	IBM Computer
aa.	B219-0363	IBM Computer
bb.	B219-0361	IBM Computer
cc.	B219-0390	IBM Computer
dd.	B219-0285	IBM Computer
ee.	B219-0393	Lenovo Computer
ff.	B219-0338	IBM Computer
gg.	B219-0334	IBM Computer
hh.	B219-0360	IBM Computer
ii.	B219-0377	IBM Computer
jj.	B219-0337	IBM Computer
kk.	B219-0382	IBM Computer
ll.	B219-0384	IBM Monitor
mm.	B219-0352	IBM Monitor
nn.	B219-0294	IBM Monitor
oo.	B219-0254	IBM Monitor
pp.	B219-0286	IBM Monitor
qq.	B219-0275	IBM Monitor
rr.	B219-0266	IBM Monitor
ss.	B219-0260	IBM Monitor
tt.	B219-0276	IBM Monitor
uu.	B219-0321	IBM Monitor
vv.	B219-0350	IBM Monitor
ww.	B219-0349	IBM Monitor
xx.	B219-0326	IBM Monitor
yy.	B219-0320	IBM Monitor
zz.	B219-0354	IBM Monitor
aaa.	B219-0347	IBM Monitor
bbb.	B219-0319	IBM Monitor
ccc.	B219-0385	IBM Monitor
ddd.	B219-0288	Hewlett Packard Scanner
eee.	B219-0368	Cannon Document Scanner
fff.	B219-0249	Netgear Switch
ggg.	B219-0250	Netgear Switch
hhh.	B219-0289	Netgear Switch
iii.	B219-0400	Netgear Switch
jjj.	B219-0340	IBM Computer
kkk.	B219-0390	IBM Computer

lll.	B219-0381	IBM Computer
mmm.	B219-0362	IBM Computer
nnn.	B219-0334	IBM Computer
ooo.	B219-0252	IBM Monitor
ppp.	B219-0383	IBM Monitor
qqq.	B205-0101	Mitsubishi Real Time Recorder
rrr.	B223-0010	Sharp Copier
sss.	B219-0290	IBM Computer
ttt.	B219-0353	IBM Monitor
uuu.	B219-0283	IBM Monitor

The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.
Motion carried.

11. Rod Cleveland moved, seconded by Darry Stacy, to approve the Resolution determining maximum Monthly Highway Expenditures:

T1A	\$ 941,958.19
T1C	\$ 3,891.39
T2A	\$4,476,773.14
T2B	\$ 16,543.95
T3	\$1,595,314.80
Total:	\$7,034,481.47

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion carried.

12. Darry Stacy moved, seconded by Rod Cleveland, to approve the following Blanket Purchase Orders submitted for the following Departments:

District #1:

14-3525	T2A	Bruckner’s Truck Sales	\$ 4,000.00
14-3607	T2A	Stewart Wholesale Co.	\$ 1,500.00

District #2:

14-3612	T2A	Ram Products, LTD	\$ 2,000.00
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District #3:

14-3595	T2A	Fleet Pride	\$ 1,000.00
14-3597	T2A	Bruckner’s Truck Sales	\$ 2,000.00
14-3600	T2A	Yaffe Iron and Metal Co.	\$ 500.00
14-3601	T2A	C.L. Boyd Co.	\$ 750.00
14-3603	T2A	O’Reilly Automotive	\$ 500.00
14-3609	T2A	Fred’s Tire & Battery	\$ 2,500.00
14-3614	T2A	Fastenal Industrial & Const.	\$ 500.00

Assessor:

14-3613	HR2	Peregrine Corp.	\$ 8,000.00
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Building Maintenance:

14-3608	SM2	Copelin’s Office Center	\$	1,000.00
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Commissioner:

14-3584	R2	Thomson West	\$	29,064.00
14-3589	R2	Cleve. Co. Pretrial Services	\$	162,000.00
14-3590	R2	R.K. Black, Inc.	\$	558.00

Fair Board:

14-3516	FF2	Oklahoma Restaurant Supply	\$	3,000.00
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Health Dept:

14-3556	MD2	Brooke Rutledge	\$	4,000.00
14-3574	MD2	Lisa Dawn Holland	\$	4,113.00

OSU Extension:

14-3576	E2	Don’s Mobil Lock	\$	300.00
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Sheriff Dept:

14-3539	CCJC2	Darrell W. Cobb	\$	425.00
14-3541	B2A	Darrell W. Cobb	\$	325.00
14-3615	B2A	Copelin’s Office Center	\$	500.00
14-3616	CCJC2	Copelin’s Office Center	\$	400.00
14-3617	B2A	CDW Government	\$	400.00
14-3618	CCJC2	Bob Barker Company	\$	300.00

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Darry Stacy, yes.

Motion carried.

13. Rod Cleveland moved, seconded by Darry Stacy, to approve the Certificate of Requesting Officers on Blanket Purchase Order Numbers:

FY 13/14

General:

14-0097-B2A	14-1161-CCJC2	14-1772-CCJC2	14-1880-CCJC2
14-1881-CCJC1C		14-2129-B2A	14-2822-B2A

Highway:

14-0158-T2A	14-0163-T2A	14-0234-T2A	14-1749-T2A
14-2460-T2A	14-2899-T2A	14-2900-T2A	

Sheriff Commissary:

14-2711-CFBC2

The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.

Motion carried.

14. Rod Cleveland moved, seconded by Darry Stacy, to **approve** the following **Purchase Orders** for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

FY 13/14

a.	General Fund	\$	103,926.18
b.	Highway Fund	\$	64,991.64
c.	Health Fund	\$	11,363.09
d.	Sheriff Service Fee Fund	\$	6,530.93
e.	Commissioners Building Fund	\$	5,700.00
f.	County Clerk Preservation Fund	\$	11,954.75
g.	STOP Violence Against Women Fund	\$	5,412.00
h.	Fair Board Fund	\$	9,836.25

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion carried.

- D. There was no **new business** to come before the **Board** for discussion.

E. Commissioner’s Discussions regarding County Business:

Commissioner District #2 Darry Stacy said that the road crews are making preparations to fight wildfires should they occur. He said that Emergency Manager George Mauldin is keeping track of the situation in the County.

Emergency Manager George Mauldin said that there are several items laid out in the statutes for declaring a ban on outdoor burning based upon drought conditions to cut the threat of wildfires. He said, “We are not yet there.” Mr. Mauldin added that the National Weather Service says that we are at normal levels for this time of year. After visiting with the Fire Chiefs in the County, they advised to stay ready but not issue a burn ban yet, but if conditions persist a burn ban for next week is possible.

Chairman Rusty Sullivan said that the County is taking every precaution to act on a moment’s notice in case of a wildfire and are on standby and alert.

- F. No **comments** from the **Public** were heard from the floor.

- G. There being no further business to come before the Board, Rod Cleveland moved that the meeting be **adjourned** at 1:26 pm. Darry Stacy seconded the motion.
The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion carried.

(Clerk’s Note: Agenda was posted on January 17, 2014 at 11:31 am.)